



INVITATION TO BID

(This is not an order.)

Page 1 of 4

CITY OF CLEVELAND

Division of Purchases & Supplies
601 Lakeside Avenue
Room 128
Cleveland, OH 44114

Buyer: Jules Gilliam
216-664-2621
jgilliam@city.cleveland.oh.us

Requestor: Tom Kushner
216-420-8107
Tkushner@city.cleveland.oh.us

Procurement Folder	RFB No.	RFB Description	
137167	RFB 7015 202200000000348	Medium and Heavy Duty Truck Repair	
RFB Closing Date/Time		Department/Division	Public Bid Opening Date/Time
July 07, 2022 3:00 PM		7015	July 07, 2022 3:00 PM

SCHEDULE OF EVENTS

Event Description			Event Date	
Group/ Line#	Commodity Description	Item Quantity/ UOM	Service Dates	Catalog Discount
1 / 1	Medium and Heavy Duty Truck Repair		From To	

Vendor to be an Authorized Service Center for Medium Duty and Heavy Duty Trucks, Various Makes and Models

Vendor to State Labor Rate (Medium Duty Trucks): \$ _____ (14,001-26,000 lbs.)

Vendor to State Labor Rate (Heavy Duty Trucks): \$ _____ (26,001 + lbs)

Flat Rate for Vehicle Pickup & Delivery (Roundtrip): \$ _____

All Parts Shall Be Provided by the City of Cleveland.

All Welding Materials, Fasteners, Shop Supplies, and Environmental Charges Must Be Provided by the Vendor and Must Be Included in the Labor Cost.

Labor Charges Must Remain Firm for the Duration of the Contract Period.

Comply/Exception: _____

Warranty

All Labor Must Be Warranted by the Contractor. All Work Performed by the Vendor Must Be Guaranteed to be Free from Defects in Workmanship under the City of Cleveland Normal Use and Service for Twelve (12) Months from Date of Delivery or Six (6) Months from Date of Installation. In the Event that Performed Work Should Fail under the Vendor Warranty Period, the Vendor Will Be Responsible for the Crediting/Paying the City of Cleveland for the Labor Charges involved in the correction of questioned work.

Estimates Must Show the Hours of Work to be performed with Cost per Hour and the Parts Cost for Each Job. If the City of Cleveland Elects to Continue with Estimated Repairs, an ID Ticket Will Be Issued Before Work Commences.

Comply/Exception: _____

Rights and Remedies

All Rights and Remedies Provided in this Contract Shall Be Deemed Cumulative and Additional; and Not in Lieu of or Exclusive of Each other or any other Remedy available to the City of Cleveland at Law or in Equity.

Capacity to Perform

The intent of the City of Cleveland is to Award the Contract in Total to One Bidder with the Lowest and Most Qualified Bid with Sufficient Plant Capacity and Manpower to Perform Repairs as Outlined in the Bid.



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Vendor Must Have at Least 2 Lifts Capable of Lifting 80,000 lbs.

Vendor Must Have the Ability to Rebuild Allison Transmissions

Vendor Must Have the Ability to Work on All Makes of Engines, External and Internal

Vendor Must Have Technicians that Have the Minimum Certifications: ASE, Detroit, Allison Transmission, DOT and EVT

Vendor to List Hours, 7:00-12:00 AM Preferred: _____

Vendor to Have 24 Hour Roadside Service, please list Labor Rate per Hour for Road Service: \$ _____

Vendor to Have Locked, Secure Parking for Overnight Parking

Vendor to Have a Minimum of 10 Technicians

Comply/Exception: _____

Vendor Shall Maintain a Minimum of One (1) Person with a Commercial Driver License to Include Class B & Air Brake Endorsements.

Ship To:	Vendor Response	
MOTOR VEHICLE MAINTENANCE MOTOR VEHICLE MAINTENANCE 4150 EAST 49TH STREET, BLDG. #1 Cleveland, OH 44105	Contract Amount	
	\$	

Vendor Response	Vendor Total Amount for Items	Vendor Total Amount for Services	Payment Discount Offer	
	\$	\$	%	Day(s)

TERMS OF DELIVERY

- Price quoted shall be F.O.B. delivered to the place designated on purchase order. No other terms will be acceptable.
- Delivery quoted must be stated in terms of work days after receipt of the order.
- All charges for shipping must be included within the Unit Price for each item quote unless otherwise designated by a separate line with a specified dollar amount inclusive of all shipping charges.
- No freight charges will be considered nor processed for payment unless apart of the original quote submitted prior to bid award.

EVALUATION CRITERIA

Group/ Line #	Evaluation Criteria Description	Response Type
1 / 1	Lowest and best bidder under Chapter 181 C.O.	NONE



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BIDDER AGREES TO COMPLY WITH ALL TERMS AND CONDITIONS BELOW AND ON REVERSE SIDE OF THIS BID

Shipping/Freight Charges

ALL CHARGES FOR SHIPPING MUST BE INCLUDED WITHIN THE UNIT PRICE OF EACH QUOTE UNLESS OTHERWISE DESIGNATED BY A SEPARATE LINE ITEM WITH A SPECIFIED DOLLAR AMOUNT INCLUSIVE OF ALL SHIPPING CHARGES.

NO FREIGHT CHARGES WILL BE CONSIDERED NOR PROCESSED FOR PAYMENT UNLESS APART OF THE ORIGINAL QUOTE SUBMITTED PRIOR TO BID AWARD.

Call Buyer Only

Bidders must address all questions to the Buyer (See Above.) Do NOT contact the "Requestor." Contract only the Buyer listed above.

MSDS required

A Material Safety Data Sheet is required to be shipped with each specific applicable item on this PO.

No Price increase

This Purchase Order does not permit price increases.

Missing information

It is each bidder's individual responsibility to determine for themselves, in advance of bid submission, the accuracy and completeness of any and all information in an RFB. If a potential bidder does not notify the Division of Purchases and Supplies in advance of the bid opening date of any possible discrepancy then any such discrepancy or erratum cannot be the basis for a protest of award. Contact the Buyer immediately if there is a question of accuracy or completeness in these bid documents.



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BIDDER MUST COMPLETE & SIGN BELOW

NAME OF THE FIRM:		
STREET ADDRESS:		
CITY:	STATE:	ZIP CODE:
FED ID # / SSN #:		
PHONE NO.:	FAX NO.:	
EMAIL ADDRESS:		
PLEASE PRINT CONTACT NAME:		
AUTHORIZED SIGNATURE:	DATE:	

All bids and related documents must be enclosed in a sealed envelope and marked with the RFB number.

RETURN BID TO: Division of Purchases & Supplies
601 Lakeside Ave
Room 128, City Hall
Cleveland, OH 44114